SAMPLE – FICTIONAL DETAILS · NOT A REAL PERSON, BUSINESS OR OFFICIAL FORM

Job Search Plan — Sample Daily Shortlist

Day 12 of a sample month · For Rohan Pillai (fictional) · Sample – fictional details. The people, employers, universities and addresses do not exist.

Each weekday we send a **human-reviewed** shortlist. We do not apply, and we do not message employers as you. One free revision of a CV tweak or cover letter is included each month.

Role	Location	Why it was shortlisted	Suggested next step
Mechanical Engineer — Maintenance	Dubai, UAE (fictional yard)	Matches pumps, CMMS and shutdown experience.	Use the sample cover-letter structure; tailor the first paragraph.
Rotating Equipment Engineer	Sharjah, UAE	Asks for planned maintenance and vendor manuals — both on your CV.	Add one line on seal failures if you decide to apply.
Maintenance Supervisor (junior)	Kochi, India	Useful backup if the Gulf timeline slips.	Only apply if you want a local option this month.

Optional tweak sent with this shortlist

Add under Harbour Line Engineering: “Led a seal-standard change on a ballast-pump family that reduced repeat failures in 2025.”

Sources for a live plan would be named in the email. This sample uses invented vacancies only.