SAMPLE – FICTIONAL DETAILS · NOT A REAL PERSON, BUSINESS OR OFFICIAL FORM

Speech (sample)

A five-minute welcome for a fictional school annual day · Sample – fictional details.

Good evening, principal, teachers, parents and students.

Thank you for coming to this annual day. I will not keep you long. We are here to watch the students' work — the songs, the science models, and the prizes — and to thank the teachers who prepared them after hours. If you are a parent who could be here only this evening, you are as welcome as those who come every week.

When a child's name is called, please wait until the last child in that group has been named before you stand and photograph. Let us give each student a clear moment on the stage.

I wish the students a calm evening and a rest afterwards. Thank you.